



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING - MONDAY, DECEMBER 29, 2025 5:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____

Trustee, Shannon Hartkemeyer _____

Trustee, Joe McAbee _____

ADMINISTRATOR'S REPORT – Administrator

RESOLUTIONS

- A. Resolution No. 25-159 Resolution Approving Final Revenue and Expenditures for Fairfield Township for Fiscal Year 2025.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 25-160 Resolution to Transfer Funds from the General Fund to the Road and Bridge Fund #2031, Police Fund #2081 and Fire Fund #2111 in the amount of \$4,000,000.00.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 25-161 Resolution for the Purpose of Creating a Fire District.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 25-162 Resolution Declaring the Necessity of Levying an Additional Tax in Excess of the Ten-Mill Limitation within the Township and Requesting the County Auditor to Certify Matters in Connection Therewith (Fire).
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- E. Resolution No. 25-163 Resolution for the Purpose of Creating a Police District.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

F. Resolution No. 25-164 Resolution Declaring the Necessity of Levying an Additional Tax in Excess of the Ten-Mill Limitation within the Township and Requesting the County Auditor to Certify Matters in Connection Therewith (Police).

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

BOARD COMMENTS

ADJOURNMENT

Motion to Adjourn: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. President declares meeting adjourned _____ P.M.

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-159

RESOLUTION APPROVING FINAL REVENUES AND EXPENDITURES FOR FAIRFIELD TOWNSHIP FOR FISCAL YEAR 2025.

The Board of Township Trustees of Fairfield Township, Butler County, Ohio met in SPECIAL SESSION on the 29th day of December 2025, at the office of Fairfield Township Trustees with the following members present: Trustee Berding, Trustee Hartkemeyer, and Trustee McAbee. Trustee _____ moved the adoption of the following Resolution:

WHEREAS: This Board of Trustees of Fairfield Township in accordance with the provisions of law has previously adopted a Tax Budget, Temporary and Final Appropriations for the fiscal year commencing January 1, 2025, and ending December 31, 2025; and

WHEREAS: It is necessary to approve Revised Revenues and Expenditures for the Fiscal Year 2025 per the attached reports.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Township Trustees of Fairfield Township, Butler County, Ohio approves the following amounts and they are hereby set aside and appropriated as follows:

Fund #	Name	Amended Revenue	Amended Appropriation
1000	General	\$1,626,122.95	\$3,519,000.00
2011	Motor Vehicle License Fund	\$35,852.98	\$40,000.00
2021	Gas Tax	\$367,785.49	\$659,000.00
2031	Road and Bridge Fund	\$801,079.23	\$588,000.00
2081	Police District Fund	\$2,330,245.56	\$2,518,000.00
2111	Fire District Fund	\$2,368,813.51	\$2,542,000.00
2191	Safety Service Levy Fund	\$1,777,491.38	\$2,167,000.00
2221	Drug Law Enforcement Fund	\$100.00	\$22,783.00
2231	Permissive Motor Vehicle License	\$79,794.47	\$74,000.00
2261	Law Enforcement Trust Fund	\$0.00	\$500.00
2271	Enforcement and Education Fund	\$761.00	\$7,564.00
2272	CARES and ARPA	\$0.00	\$0.00
2273	First Responders Grant	\$0.00	\$0.00
2281	Fire Rescue, Ambulance & EMS	\$890,348.48	\$1,900,000.00
2401	Special Assessment Lighting	\$172,564.25	\$213,000.00
2901	Hamilton JEDD	\$690,898.64	\$2,210,000.00
2902	Fairfield JEDD	\$47,381.97	\$5,000.00
2903	Millikin Road TIF	\$0.00	\$0.00
2904	StoryPoint TIF	\$307,815.89	\$605,000.00
2905	Bullet Proof Vest Grant	\$0.00	\$0.00
2906	Princeton Road TIF	\$2,696,122.50	\$3,365,000.00
2907	Dare Donations/Grant	\$0.00	\$0.00
2908	Seward Road TIF	\$1,532,793.03	\$1,319,997.97
2909	One Ohio	\$37,995.28	\$125,000.00
2910	Bridgewater TIF	\$23,864.58	\$40,000.00

2911	Equitable Sharing Fund (DEA)	\$0.00	\$16,518.00
2912	Ohio EMS Grant	\$0.00	\$0.00
2917	OTARMA MORE Grant	\$0.00	\$0.00
2924	Litter Mgmt Project (SCUD)	\$0.00	\$700.00
4901	Capital Projects	\$0.00	\$0.00
4902	Project Fund	\$0.00	\$0.00
4903	Residential Incentive District	\$333,317.95	\$1,925,000.00
	Total Revenue/Appropriations	\$16,121,174.14	\$23,863,062.97

SECTION 2: That the Township Administrator is hereby authorized to draw warrants on the Township Fiscal Officer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof, approved by the Township Trustees authorized by law to approve the same or any resolution of the Board to make the expenditures.

SECTION 3: The Fiscal Officer is hereby authorized to certify a copy of this Resolution to the County Auditor of Hamilton County.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbiere, Township Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-160

**RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE ROAD AND
BRIDGE FUND #2031, POLICE FUND #2081, AND FIRE FUND #2111
IN THE AMOUNT OF \$4,000,000.00.**

WHEREAS: This Board of Trustees of Fairfield Township in accordance with the provisions of law has previously adopted a Tax Budget, and Final Appropriations for the Fiscal Year commencing January 1, 2026, and ending December 31, 2026; and

WHEREAS: The township has a surplus of funds in the General Fund for 2026; and

WHEREAS: It is necessary to approve a transfer of funds to the Road and Bridge Fund, Police Fund, and Fire Fund to bridge the gap in revenues because expenditures have exceeded revenues for 2026 and without those funds, the township would have to reduce services for public works, police and fire; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the transfer of \$4,000,000.00 dollars to the following funds in the first week of January 2026:

- Road and Bridge Fund #2031 - \$350,000.00
- Police Fund #2081 - \$750,000.00
- Fire Fund #2111 - \$2,900,000.00

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbiere, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-161**

RESOLUTION FOR THE PURPOSE OF CREATING A FIRE DISTRICT.

WHEREAS, Section 505.37 (C) of the Ohio Revised Code permits a Board of Township Trustees to create a township fire district comprised of all or a portion of the unincorporated territory of the township; and

WHEREAS, pursuant to O.R.C. 505.37 (C), the Fairfield Township Board of Trustees desires to create a fire district comprising of all unincorporated territory of the township; and

WHEREAS, the fire district will be known as the Fairfield Township Fire District; and

WHEREAS, the Fairfield Township Fire District will continue with the provision of fire and EMS services to Fairfield Township through the Fairfield Township Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fairfield Township, Butler County, Ohio takes the following action:

SECTION 1: The Fairfield Township Fire District is hereby created pursuant to Ohio Revised Code Section 505.37 (C). The Fairfield Township Fire District will be comprised of all unincorporated territory of the Township.

SECTION 2: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 3: That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

SECTION 4: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Twp Fiscal Officer

APPROVED AS TO FORM:

Katherine L. Barbiere, Law Director

The Board of Township Trustees of Fairfield Township, Butler County, Ohio, met in Special Session at 5:00 p.m. on the 29th day of December 2025, at the administrative offices of the Board of Township Trustees, with the following members present: Michael Berding, Shannon Hartkemeyer, and Joseph McAbee.

_____ moved the adoption of the following resolution:

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-162

**RESOLUTION DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL TAX
IN EXCESS OF THE TEN-MILL LIMITATION WITHIN THE TOWNSHIP AND
REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION
THEREWITH**

WHEREAS, this Board of Township Trustees of Fairfield Township, Butler County, Ohio anticipates levying an additional tax in excess of the ten-mill limitation as described herein;

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Township Trustees is required to certify to the county auditor a resolution requesting the county auditor to certify certain matters in connection with such a tax levy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fairfield Township, Butler County, Ohio takes the following action:

Section 1. That pursuant to the provisions of Section 5705.19 (I) of the Ohio Revised Code, the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Fairfield Township Fire District, which includes the unincorporated areas of Fairfield Township, Butler County, Ohio and it is necessary that an additional tax be levied in excess of the ten-mill limitation within the Township for the benefit of this Township, for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or source of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs at a rate not exceeding four and forty-nine hundredths (4.49) mills, for each one dollar (\$1.00) of taxable value, for a continuing period of time commencing in tax year 2026.

That the tax shall be levied upon the entire territory of the Fairfield Township Fire District, Butler County, Ohio. The Fairfield Township Fire District has territory within Butler County and no other county.

Section 2. That the question of the passage of said tax levy shall be submitted to the electors of the entire territory of the Fairfield Township Fire District, Butler County, Ohio at an election to be held on May 5, 2026. If approved by the electors, said tax levy shall first be placed upon the 2026 Tax list and duplicate, for first collection in calendar year 2027.

Section 3. That pursuant to Section 5705.03 of the Ohio Revised Code, the county auditor is Hereby requested to certify to this Board of Township Trustees the total current tax valuation of the Fairfield Township Fire District, Butler County, Ohio the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Fiscal Officer of the Township be and is hereby directed to certify forthwith a copy of this resolution to the county auditor at the earliest possible time so that said county auditor may certify such matters in accordance with such Section 5705.03.

Section 4. The Board of Trustees of Fairfield Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 5. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, incompliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

Section 6. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Twp Fiscal Officer**APPROVED AS TO FORM:**

Katherine Barbire, Twp Law Director**CERTIFICATE**

The undersigned hereby certifies that the text of the foregoing resolution is taken and copied from the record of proceedings of a meeting of the Board of Trustees of Fairfield Township held on December 29, 2025. The undersigned further certifies that the same has been compared by me with said record and it is a true and correct copy thereof, together with a true and correct copy of excerpts from the minutes of said meeting to the extent pertinent to the consideration and adoption of said resolution.

Shelly Schultz, Fairfield Twp Fiscal Officer**RECEIPT**

The undersigned hereby acknowledges this day receipt of a certified copy of the foregoing resolution.

County Auditor, Butler County Ohio

Date

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-163**

RESOLUTION FOR THE PURPOSE OF CREATING A POLICE DISTRICT.

WHEREAS, Section 505.48 of the Ohio Revised Code permits a Board of Township Trustees to create a township police district comprised of all or a portion of the unincorporated territory of the township; and

WHEREAS, pursuant to O.R.C. 505.48, the Fairfield Township Board of Trustees desires to create a police district comprising of all unincorporated territory of the township; and

WHEREAS, the police district will be known as the Fairfield Township Police District; and

WHEREAS, the Fairfield Township Police District will continue with the provision of police services to Fairfield Township through the Fairfield Township Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fairfield Township, Butler County, Ohio takes the following action:

SECTION 1: The Fairfield Township Police District is hereby created pursuant to Ohio Revised Code Section 505.48. The Fairfield Township Police District will be comprised of all unincorporated territory of the Township.

SECTION 2: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 3: That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

SECTION 4: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Twp Fiscal Officer

APPROVED AS TO FORM:

Katherine L. Barbiere, Law Director

The Board of Township Trustees of Fairfield Township, Butler County, Ohio, met in Special Session at 7:00 p.m. on the 29th day of December 2025, at the administrative offices of the Board of Township Trustees, with the following members present: Michael Berding, Shannon Hartkemeyer, and Joseph McAbee.

_____ moved the adoption of the following resolution:

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-164

**RESOLUTION DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL TAX
IN EXCESS OF THE TEN-MILL LIMITATION WITHIN THE TOWNSHIP AND
REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION
THEREWITH**

WHEREAS, this Board of Township Trustees of Fairfield Township, Butler County, Ohio anticipates levying an additional tax in excess of the ten-mill limitation as described herein;

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Township Trustees is required to certify to the county auditor a resolution requesting the county auditor to certify certain matters in connection with such a tax levy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fairfield Township, Butler County, Ohio takes the following action:

Section 1. That pursuant to the provisions of Section 5705.19 (J) of the Ohio Revised Code, the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Fairfield Township Police District, Butler County, Ohio, which includes the unincorporated areas of Fairfield Township, Butler County, Ohio and it is necessary that an additional tax be levied in excess of the ten-mill limitation within the Township for the benefit of this Fairfield Township Police District, for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of employee contributions required for such personnel under section 145.48 or 742.33 of the Ohio Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs at a rate not exceeding two and ninety-nine hundredths (2.99) mills, for each one dollar (\$1.00) of taxable value, for a continuing period of time commencing in tax year 2026.

That the tax shall be levied upon the entire territory of the Fairfield Township

Police District, Butler County, Ohio. The Fairfield Township Police District has territory within Butler County and no other county.

Section 2. That the question of the passage of said tax levy shall be submitted to the electors of the entire territory of the Fairfield Township Police Levy at an election to be held on May 5, 2026. If approved by the electors, said tax levy shall first be placed upon the 2026 Tax list and duplicate, for first collection in calendar year 2027.

Section 3. That pursuant to Section 5705.03 of the Ohio Revised Code, the county auditor is hereby requested to certify to this Board of Township Trustees the total current tax valuation of the Fairfield Township Police District the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Fiscal Officer of the Township be and is hereby directed to certify forthwith a copy of this resolution to the county auditor at the earliest possible time so that said county auditor may certify such matters in accordance with such Section 5705.03.

Section 4. The Board of Trustees of Fairfield Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 5. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

Section 6. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Adopted: December 29, 2025

Board of Trustees

Michael Berding: _____

Vote of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Twp Fiscal Officer**APPROVED AS TO FORM:**

Katherine Barbiere, Twp Law Director**CERTIFICATE**

The undersigned hereby certifies that the text of the foregoing resolution is taken and copied from the record of proceedings of a meeting of the Board of Trustees of Fairfield Township held on December 29, 2025. The undersigned further certifies that the same has been compared by me with said record and it is a true and correct copy thereof, together with a true and correct copy of excerpts from the minutes of said meeting to the extent pertinent to the consideration and adoption of said resolution.

Shelly Schultz, Fairfield Twp Fiscal Officer**RECEIPT**

The undersigned hereby acknowledges this day receipt of a certified copy of the foregoing resolution.

County Auditor, Butler County Ohio

Date